

HELP KEEP THIS HALL COVID-19 SECURE

- 1. You must not enter if you or anyone in your household has COVID-19 symptoms.**
- 2. If you develop COVID-19 symptoms within 10 days** of visiting these premises self-isolate immediately and get a PCR test arranged as soon as possible. Alert the organiser of the event/activity you attended and also the Hall's Management Committee.
- 3. Maintain 2 metres social distancing whenever you can:** Wait to enter the hall when someone is in the porch ahead of you. Observe the hall's designated entrance and exit points. Standing or sitting next to someone with space in between is lower risk than being opposite them. Briefly passing another person in a confined space is low risk. Limit the number of people in the kitchen and bar areas at any one time.
- 4. Every person must check in at the village hall** either by scanning the NHS QR code poster with the NHS Covid-19 app on your phone or by providing the event organiser with your details.
- 5. Use the hand sanitiser provided** on entering and leaving the premises. Clean your hands often. Soap and paper towels are provided.
- 6. Avoid touching your face, nose, or eyes.** Wash your hands if you do.
- 7. Face coverings MUST be worn** unless an exemption applies (e.g. for health reasons, those aged under 11) or a person has a reasonable excuse not to wear a face covering (e.g. when taking part in an activity to which an exemption applies). This is a legal requirement.
- 8. "Catch it, Bin it, Kill it".** Tissues should be disposed of into one of the marked bins around the hall. Clean your hands afterwards.
- 9. Check the organisers of your event/activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Maintain cleanliness throughout the time the hall is hired. **Clean again upon leaving.**
- 10. Take turns to use the toilet suites.** No more than one person to enter at a time unless assistance is required by a carer/chaperone.
- 11. Keep the hall well ventilated** by opening doors (where permitted) and windows. **Close and lock them again on leaving.**
- 12. Consider washing your clothes when you get home** to reduce risk of transmission.

The Management Committee is responsible for cleaning the hall between each hire, paying special attention to all items and surfaces that are likely to be touched.